

Reconsideration Decision of Challenged Instructional/Media Materials

(Date)

Dear _____:

The staff has reviewed your request to reconsider _____.

We have decided to:

- Retain
- Replace
- Reassign (alternative)
- Other, as specified _____.

You must contact me within ten (10) school days of the date of this letter if you wish to appeal this decision through the Superintendent to the Board.

Thank you for your interest in the District’s schools and the instructional/media materials used.

Sincerely yours,

Principal/designee’s Signature

School

Review/Revised:3/20/07