

Review of Instructional Materials

The review of instructional materials, including textbooks, supplementary materials, and library books, on the basis of citizen concerns will be conducted in response to a properly filed written request under procedures developed by the Superintendent. In schools operating under SBDM, these procedures of review shall include school council consideration of the written concerns regarding instructional materials. Forms for such requests may be obtained from the school and will be made available to any resident of the school district at the Superintendent's Office. The request shall include a written statement of reason for objection and a statement of the desired action regarding the material under consideration.

Employees receiving a written request for review of instructional materials shall notify the Principal of the complaint, who shall then notify the Superintendent. The Superintendent shall notify the Board of all complaints filed and the council's response.

For complaints filed with non-SBDM schools, after being notified of the complaint, the Superintendent shall direct the selection committee to review the material. The committee will evaluate the material and submit a recommendation in writing to the Superintendent. Upon approval of the Superintendent, a reply shall be made to the complainant. A copy shall be sent to the selection committee and to the school from which the complaint originated.

In schools operating under SBDM, the review process shall be determined by council policy.

If the complaint is not resolved satisfactorily at the administrative level, it may be referred to the Board by the Superintendent.

Individuals may appeal a council's decision concerning challenged materials under the Board's policy on appeal of SBDM decisions.

REFERENCE:

Board of Educ., *Island Trees v. Pico*, 102 S.Ct. 2799 (1982)

RELATED POLICIES:

02.42411

10.2

Adopted/Amended: 08/18/1998

Order #: 13